

## MINUTES OF THE LIBRARY BOARD

### Oshkosh Public Library

May 25, 2023

The meeting of the Oshkosh Public Library Board of Trustees was held on May 25, 2023, in the Lower Level of the Oshkosh Public Library. The meeting was called to order at 4:00 PM by President, Bill Bracken.

A roll call vote was taken. Present were: Bill Bracken, Julie Davids, Larry Lautenschlager, Christine Melms-Simon, Lindsey Mugerauer, Baron Perlman, Amber Shemanski, David Romond and David Rucker. Absent was: Kim Brown. Others present were: Jeff Gilderson-Duwe, Oshkosh Public Library Director; Lisa Voss, Assistant Director for Library Development; Ruth Percey, Assistant Director for Public Services and Tracie Schlaak, Administrative Specialist.

There were no public comments.

#### Consent Agenda Items:

- **Minutes** of the Regular Meeting of April 27, 2023
- **Minutes** of the Board Finance Committee Meeting of May 16, 2023
- **Minutes** of the Board Ad Hoc Director Recruitment Committee Meeting of May 19, 2023
- **Vouchers Payable** - \$314,693.14

**Motion** to approve the consent agenda as presented.

**Motion:** Lautenschlager; **Second:** Perlman; **Vote:** Unanimous

#### New Business

- **Director's position description:** Consider the proposed position description approved by the Ad Hoc Director Recruitment Committee on May 19, 2023.

**Motion** to approve the proposed Library Director position description.

**Motion:** Perlman; **Second:** Romond; **Vote:** Unanimous

- **2023 Carryover Designation:** Director memo updates the status of the library's carryover surplus from year-end 2022-2023 and proposes designating expenditure of carryover funds for specific purposes in 2023.

**Motion:** To approve the director's proposed designations for carryover spending with an addition of \$35,000 for Director Recruitment and changing the carryover balance from \$176,480 to \$141,480.

**Motion:** Perlman; **Second:** Lautenschlager; **Vote:** Unanimous

- **OPL Memorial Fund Assets:** Consider the proposal to request the City of Oshkosh Finance Department issue a check for \$80,000 from the Oshkosh Public Library Memorial Fund payable to Oshkosh Public Library for deposit into the library's checking account at West Pointe Bank, which will henceforth function as Oshkosh Public Library Memorial Fund. This was approved by the OPL Finance Committee at the May 16, 2023, meeting.

**Motion** to approve the funds transfer and future use of the checking account.

**Motion:** Perlman; **Second:** Lautenschlager; **Roll Call Vote:** Bracken – **Aye**; Davids – **Aye**; Lautenschlager – **Aye**; Melms-Simon – **Aye**; Mugerauer – **Nay**; Perlman – **Aye**; Romond – **Aye**; Rucker – **Aye**; Shemanski – **Aye**

**Motion** carried

**Motion** to go into closed session to conduct an exit interview with the Library Director at 5:15 PM

**Motion:** Rucker; **Second:** Perlman; **Roll Call Vote:** Unanimous

**Motion** to return to Open Session at 5:41 PM

**Motion:** Perlman; **Second:** Lautenschlager; **Roll Call Vote:** Unanimous

**Adjournment**

**Motion** to Adjourn the meeting at 5:42 PM

**Motion:** Perlman; **Second:** Mugerauer; **Vote:** Unanimous

Respectfully,

Jeff Gilderson-Duwe, Secretary

Tracie Schlaak – Recorder